

Production Artist/Graphic Artist

PADI, the world leader in Scuba Diver Training, has an immediate opening for a full-time Production Artist/Graphic Artist at our corporate headquarters in Rancho Santa Margarita.

PADI offers a competitive salary, excellent benefits, generous time off and a great working environment. PADI is an Equal Opportunity Employer and has been voted one of the Top Workplaces in Orange County in 2008, 2009, 2010 and 2011.

Job Summary:

Responsibilities of this role include use of Adobe Creative Suite of software running on the Macintosh platform to design and lay out course materials, newsletters, forms and other product in English and multiple other languages. The Production Artist/Graphic Artist works with the Product and Translation Specialist to ensure that production work is reviewed, approved and completed on schedule. They also work directly with outside printers of paper and plastic products for the upload and approval of production files, review product proofs and are responsible for approval of final product prior to acceptance by the company.

Our ideal candidate for this position should possess the following experience and background:

- Degree or certificate in graphic design or equivalent in trade school or work experience.
- Minimum three years experience using Macintosh computer systems with Adobe Creative Suite software.
- Experience working as a Production Artist in a Professional Translation Service and comfortable with laying out large publications (such as textbooks) in multiple languages is highly desirable.
- Must be able to demonstrate previous layout experience in other languages by presenting samples or a portfolio at time of interview
- Excellent understanding of graphic arts
- Knowledge of design, typography, type specification and typeface
- A solid understanding of color management for publishing
- Professional level knowledge and experience in the use of Adobe Creative Suite of software - particularly InDesign, Photoshop, Illustrator and Acrobat
- Experience in using Quark and Quark-to-InDesign (Q2Id) desirable
- The ability to prepare art files for final output of all types - offset and digital printing
- Bilingual desirable
- Scuba Diving certification desirable
- Good verbal and written communication skills.

If you meet these requirements please e-mail your resume & salary requirements to jobs@padi.com, or fax your resume & salary requirements to 949-267-1263.

Visit us at www.padi.com.

